



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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January 10, 2013

To: Audit Committee

From: William T Fujioka
Chief Executive Officer *WTF*

REVIEW OF BOARD POLICY NO. 3.140

As requested, our office has reviewed Board of Supervisors Policy No. 3.140, Media Policy Guidelines For Departments, which is scheduled to sunset on March 29, 2013. We recommend no revision to the policy at this time, other than to extend the sunset review date to March 29, 2023.

Should you have any questions, you may contact David Sommers at (213) 974-1363 or dsommers@ceo.lacounty.gov.

WTF:RA
DS:er

Attachment

ATS 2012/ATS C100270_Aud Comm

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Los Angeles County **BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title:	Effective Date:
3.140	Media Policy Guidelines For Departments	03/29/94

PURPOSE

Establishes a media policy declaring:

- The Board's intent that requests for public information be honored on a timely basis with full disclosure provided for by law.
- The Board's commitment to openness in County government and clarifies the Board's expectation that County departments give priority to media requests for public information.

REFERENCE

March 29, 1994 Board Order No. 17

April 29, 1994 Chief Administrative Office memo, "Media Policy Guideline for Departments"

April 2, 2002 Board Order No. 94

POLICY

The Board adopted the following policy: "The Board of Supervisors is committed to openness in County government. The Board fully supports the public's right to know and expects priority to be given to requests for public information – recognizing good government requires an informed citizenry. Public records must be released except in limited exceptions detailed by law or in which it can be demonstrated that the public interest in keeping certain information confidential clearly outweighs the public interest served by disclosure of the record. Even in cases where the County has a specific amount of time legally in which to respond to a request for a public record, the Board does not wish unnecessary delays imposed."

Priority shall be given to requests for public information from the media.

The CEO/Public Affairs Office is the Board's representative in resolving disputes between the media and departments.

There will be no charge for duplicating routine records. A charge may be assessed when requests are of an extensive nature.

RESPONSIBLE DEPARTMENT

Chief Executive Office

DATE ISSUED/SUNSET DATE

Issue Date: March 29, 1994
Re-Issue Date: April 2, 2002

Sunset Review Date: March 29, 2003
Sunset Review Date: March 29, 2013